

Minutes	Title of Meeting:	Suicide Prevention and Self Harm Meeting
	Time:	9.30 – 11.30
	Date:	17th October 2013
	Venue:	Room 2.03 Oak House
	Reference:	
	Chairman:	John Radford

In Attendance:

Dr John Radford (chair)	Public Health RMBC
Jayne Freeman (notes)	Public Health RMBC
Ruth Fletcher-Brown	Public Health RMBC
Lesley McNeill	RCCG
Pete Horner	SYP
Sam Newton	Safeguarding, RMBC
Helen Mortimer	Samaritans
Christine Edwards	Samaritans
Cllr Ken Wyatt	RMBC
Sally Kilgariff	TRFT
Kay Denton-Tarn	CYPS RMBC
Richard Bryan	RDaSH – CAMHS
Sharon Greensill	RDaSH

Apologies:

Sarah Whittaker, Sara Graham, Tom Cray, Graeme Fagan, Michael Ibemesi, Kate Tufnell

1	Welcome Introduction & Apologies Introductions were made around the table and apologies noted.	
2	Minutes of Last Meeting True Record Matters Arising <ul style="list-style-type: none"> • Notification of death by suicide when the person has died at TRFT – SK to contact Bereavement Centre. • Top Tips – once rolled out to all GP's could we look at distributing as a resource to other staff groups. PH advised of the possibility of funding from SYP to help with production of this. RFB to discuss with KT. To be circulated to the group for comment and brought to December meeting. • QTV (Public Health Channel) – now showing a rolling message re CAMHS. May need to widen out to other groups. <p>All other matters arising covered in agenda.</p>	<p>SK</p> <p>JF</p>
3	Terms of Reference Colleagues agreed: Accountability - should be to the Health & Well Being Board – with minutes being forwarded to the cabinet member (Cllr Ken Wyatt) All other areas to remain the same – RFB suggested that a representative from IYSS	

	<p>KW advised of the recently set up Bereavement Services Forum - Bereavement Centre TRFT and offered to include at their next meeting.</p> <p>Post Meeting Note ; RFB met with PH after the meeting to discuss Police recording the presence of children in the household when a suicide occurs and children of the deceased who may live at another address.</p>	
7.	<p>Action Plan RFB advised that some agencies need to populate the action plan – RFB to meet with individual organisations.</p> <p>Action plan to be sent out to colleagues for final updates. Final version to be brought to the December meeting.</p>	<p>RFB</p> <p>JF JF</p>
8.	<p>Self Harm Pathway RFB advised that the Self Harm Pathway Task and Finish group have now had a first meeting which was well represented she went on to say that the group looked at best practice in other areas which will led to discussions around staff training etc. Further to discussion the group agreed the following;</p> <ul style="list-style-type: none"> • Age range should be 9 – 25 to take into account looked after children and children with a disability. • The need to be sensitive around presentation re self-harm and links with safeguarding. • Level of question – training required • Risk assessment / what to ask and look for • Clear expectations / thresholds for frontline workers 	
9.	<p>Any other business KD reported that at the PHSE leads meeting in the summer she would like to do something on positive well-being.</p>	
	<p>Date and Time of Next Meeting Thursday 5th December 2013 10.30 – 12.30 Meeting Room 21, Floor 2, Wing C Riverside House</p>	
	<p>Glossary of Abbreviations PH Public Health RCCG Rotherham Clinical Commissioning Group RDaSH Rotherham Doncaster and South Humber NHS Foundation Trust RMBC Rotherham Metropolitan Borough Council TRFT Rotherham NHS Foundation Trust SYP South Yorkshire Police C&YPS Children & Young People’s Services CAMHS Children & Young People’s Mental Health Services IYSS Integrated Youth Support Services</p>	